

Dr. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH :
: COLLEGE OF FISHERIES, SHIRGAON, RATNAGIRI - 415 629 :
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No. COF/AC & ADP/manual/ 21 /2020.

Date: 03 JAN 2020

To,

ON DBSKKV, DAPOLI WEBSITE

Subject: Supply of Quotations for the printing of manual

Sir/Madam,

The College of Fisheries, Shirgaon, Ratnagiri intends to print training manual as per the specifications given below.

S.N.	Head	Particulars
1.	Manual size	A4 size (8.27" x 11.69")
2.	Cover	One side colour cover page, photo paper, 230 GSM
3.	Text/Content pages	Single colour, 70 GSM plain paper
4.	Number of pages	approximate 200 pages
5.	Binding	Perfect binding
6.	Number of copies	70 copies
Job including type setting, DTP, 4-colour printing (front page), single colour printing of text/content pages, quality binding, packing and FOR to College of Fisheries, Shirgaon, Ratnagiri. Printed and bound Manual needs to be supplied with six days after provision of text matter or on 1 st February, 2020.		

You are therefore, requested to quote your competitive and lowest rates. for printing of training manual (AC&ADP) as per the below mentioned terms and conditions:-

1. Quotation should be sent in a pasted Envelope superscribing 'Quotations for printing of training manual (AC&ADP)' by post or by hand.
2. The Basic price, applicable taxes (i.e. GST or any other taxes) and other charges such as Packing, Forwarding, Transportation etc. be mentioned in detail in the quotation.
3. Terms and conditions regarding payment, delivery and guarantee should be mentioned clearly. However, the delivery of the material should be sent to F.O.R. Shirgaon, Ratnagiri. The payment of material supplied by supplier will be made against the delivery. Please note that any Bank formalities will not be accepted by this office.
4. The Demand Draft Commission as well as postage charges towards payment of the material is to be borne by the supplier.
5. The delivery should be **FOR Destination**. (as the College is situated out of the Municipal limits i.e. 2.5 Km away from Ratnagiri city)
6. The GST Number and Copy of Pan Card of the Proprietor also should be enclosed along with the quotation.
7. Income Tax Clearance Certificate for the last Three years (Statement of Income Tax Returns signed by competent authority of Income Tax) or attested Xerox Copy. Photocopy of PAN Card be enclosed with quotation.
8. If you have registration under GeM or Rate Contract under DGS&D; a copy of the Registration Rate Contract Acceptance with Signature and Seal be enclosed.
9. Copy of Shop License / Shop Registration Certificate as applicable should be enclosed with the quotation.
10. Client list of Company/Dealer and total experience in this field be enclosed with quotation.
11. The undersigned reserves the right to reject any or all quotations without giving any reason thereof.
12. Quotation complete in all respect as stated above should be sent to : The Associate Dean, College of Fisheries, Shirgaon, Ratnagiri, Pin : 415 629.(Maharashtra) India.

ON OR BEFORE: 23rd January, 2020

Yours Faithfully,



Associate Dean
College of Fisheries,
Shirgaon, Ratnagiri